

Timbuck II Job Opening – Corolla, NC

JOB DESCRIPTION: Under general supervision, performs maintenance and repair of custodial and select equipment, furniture and facilities; performs routine custodial work; and performs related work as required. **SCOPE:** The Custodial Maintenance Technician performs preventative maintenance and custodial duties in and around District facilities; troubleshoots, performs minor to moderate repairs and responds to emergency calls for service; implements setup and takedown for events; works closely with employees and the public to meet the custodial needs of the area; and resolves problems to ensure efficient and safe operations in assigned areas.

KEY DUTIES AND RESPONSIBILITIES: Examples of key duties are interpreted as being descriptive and not restrictive in nature. Incumbents routinely perform approximately 80% of the duties below. 1. Performs routine custodial work such as: vacuuming, shampooing and spot cleaning carpets; removing trash in accordance with established procedures; cleaning, disinfecting and stocking paper and supplies in restrooms, and other facilities as required. 2. Services and maintains equipment in the Custodial Department; performs electrical and mechanical repairs on Custodial equipment. 3. Schedules, coordinates, directs and performs routine and comprehensive custodial maintenance of assigned facilities. 4. Reports and responds to emergency calls for custodial assistance.

Job Types: Full-time, Part-time

Schedule:

- 4 hour shift
- 8 hour shift

Ability to commute/relocate:

- Corolla, NC 27927: Reliably commute or planning to relocate before starting work (Required)

Experience:

- Maintenance: 1 year (Preferred)

Work Location: One location